

# How to become a child care provider

Type of provider

Step-by-step process

## License-Exempt Provider (LEP)

Provides care for one's own (or a relative's) children and *one* other family.



The family you intend to provide care for is enrolled with SNCS and identifies you as their provider of choice



SNCS schedules an appointment to discuss and review enrollment



Complete and return the enrollment packet



Complete EMSA approved CPR/First Aid within 90 days of the start of service



sierra nevada children's services

420 Sierra College Drive, Ste 100  
Grass Valley, CA 95945  
530.272.8866 — Fax 530.272.1354  
www.snscs.org

## Family Child Care Home (FCCH)

Provides care for children in one's own home.



Determine your capacity: **small** (1-8 children) or **large** (9-14 children and prior experience)



Attend an [in-person](#) or [online](#) licensing orientation (\$25)



Become familiar with [licensing regulations](#)



Obtain a background clearance, TB test, EMSA approved Preventive Health & Safety and CPR/First Aid training



Submit [application](#), supporting documentation and fee (\$73 for small, \$140 for large)



Licensing analyst completes a pre-license home inspection

## Center-Based

Provides care for children in a commercial building.



Attend an [in-person](#) or [online](#) licensing orientation (\$50)



Become familiar with [licensing regulations](#) and meet additional liabilities and requirements



Obtain a background clearance, TB test, EMSA approved Preventive Health & Safety and CPR/First Aid training



Submit [application](#), supporting documentation and fee (\$484+ depending on capacity)



Community Care Licensing Sacramento  
Regional Office: 916.263.5744